

## **Bush Tukka - Catering Terms and Conditions**

### **DEPOSIT**

For confirmation of any booking a 25% deposit is required 1 week prior to the event. Unless arranged otherwise functions will not be confirmed unless a deposit has been received. Booking Form must be completed with St John's Youth Services (Venue provider) 14days prior to the event, and sent to caterer Bush Tukka for processing.

### **CONFIRMATION**

All numbers for functions must be confirmed one week prior to function date. Any change in numbers and thereafter will be charged in full, unless otherwise arranged.

A minimum requirement of spending is required per function, for more details please see the Catering package

### **CANCELLATIONS**

In the case of cancellation of a function the client shall forfeit the deposit paid. Cancellations are within (4) days of the function date. Cancellations received after this time will be charged 50% of the proposal amount. Cancellations received less than three (3) business days prior to the events will be charged 100% of the proposal amount. Where circumstances beyond Bush Tukka Catering's control prevent Bush Tukka from fulfilling any obligations under this contract, Bush Tukka will be released from this contract without penalty.

### **PAYMENT**

Final payment is due prior to or on the day of the function.

Payment may be received by cash or direct deposit.

### **STAFF**

Staff hours are estimated according to function requirements. Hours may change and quoted staff hours may be adjusted. Where possible, clients will be notified if staff hours are to be extended. Current staff requirements are estimated for catering reasons and due to the Covid regulations. Average staff rates are available in the Catering package, standard surcharge apply for weekends and public holidays.

### **OUTSIDE FOOD**

Guests are not permitted to bring any outside food to events held at say.kitchen.

Say.kitchen catering by Bush Tukka does not permit the use of outside caterers. All food provided by Bush Tukka at the catered event must be consumed in the reserved event space.

### **SERVICE TIME**

Standard menu pricing is based on a three (3) hour service time per package type, not including set-up and breakdown. If you expect your meal time will exceed the standard three (3) hours, please consult the Events & Catering Sales Manager to arrange for additional service time.

## **LEFT OVERS**

To protect your health and prevent foodborne illness, the catering staff will remove all perishable food from the event upon the conclusion of meal service. Any non-perishable items (i.e. baked goods) may be taken at your discretion at your own risk. Bush Tukka does not provide to-go containers for these items.

## **BREAKAGES**

In the case of breakages a fee will be charged to the client. All breakages will be listed.

## **ALCOHOL LICENSING**

Bush Tukka has a Responsible Service of Alcohol Policy. It is illegal to serve alcoholic beverages to any person who is intoxicated or who may attempt to drive a vehicle and as such Bush Tukka reserves the right to refuse service to such a person and or can request the departure from the premises if deemed to be necessary.

It is illegal also to serve beverages to any person less than eighteen years of age and Bush Tukka reserves the right to request suitable identification at the time of serving.

We at Bush Tukka catering will not permit or suffer any riotous, disorderly, offensive or improper conduct. Offenders will be asked to leave the event and may be escorted off the premises by an essential caterer representative or member of security personnel.

Supply of liquor – This licence authorises the licensee to supply liquor for consumption at pre-booked functions only. The function must be held in an area of a premises that is set aside for the exclusive use of persons who have booked the function which is attended only by those persons and their guests.

This licence does not allow the supply or consumption of liquor at public events which are attended by the general public.

For all catering requiring alcoholic beverages an agreement must be made 1 months prior to the event to ensure the event is prepared accordingly. A fee will be charged to the client for all licensing requirements.

Should the client wish to provide their own alcohol a corkage fee of \$25 per bottle is charged to the client.

## **GST**

All catering prices are GST exclusive

## **DIETARY REQUIREMENTS**

Whilst all care will be taken to provide special meals to meet dietary requirements, we are unable to guarantee that any meal will be 100% free of all traces of nuts, dairy, gluten or other products that may produce allergic reactions in certain guests. SayKitchen is part of a training environment and cannot guarantee extreme allergies.